



Regd. by Govt. of J&K

# MARAZ PARAMEDICAL TRAINING INSTITUTE

**NH-1A PAZALPORA BIJBEHARA ANANTNAG**

Recognized by Govt. of Jammu & Kashmir

Vide order No. 313 HME of 2011 Dated: 29-06-2011 and

Affiliated to J&K State Paramedical Council Govt. Medical College Srinagar

Order No. 10 SPME of 2014 Dt: 30-06-2014

## **Prospectus CUM INFORMATION BROCHURE**

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## **History of Met**

Maraz Educational Trust (MET), Anantnag in South Kashmir was established on 18th of October, 2010 for providing best and quality education in the field of Arts, Science, education and in other technical fields. It is situated at a National Highway from district Anantnag it is three kilometers away and from Bijbehara it is one kilometer away. The transport facility is available round the clock.

## **Objectives of MET**

Maraz Educational Trust (MET) Anantnag has come up with a revolutionary mission for an aim to provide quality education; to produce highly professionals who could complete not only at national but also at International level.

Based on the firm belief to produce highly technical; well qualified and trained professionals, the Management and the faculty of this trust believes in holistic and patient centered approach to professional education. This is a belief that is shared by today's professionals that is supported by theories and practicals of modern science.

We seek to develop professionals who will take patient care levels beyond the confines of mere duty, who will in combination of knowledge , skill and genuine compassion will show concern for the patients with well being.

## **Profile of MET**

The MARAZ EDUCATIONAL TRUST (MET) is established under the Guidance of Dr. Imtiyaz Ahmad Salroo

Infact it was the dream and aim of Dr. Imtiyaz Ahmad Salroo to establish the Trust in the field of professional and Technical education which will provide quality Education and job oriented programmes.

Mohammad Yaseen Salroo (Father) the secretary has helped economically in establishing this venture.

Mrs. Naseema Jabeen (Mother) also plays inspirational, visionary and pivotal role in the establishment of the Trust. Miss Sabba Yaseen Salroo (Sister) and Miss Shazia Yaseen Salroo (Sister) Libni Bashir (Wife) contributed enormously and gave logical support in establishment of the Trust.

I am also thankful to Bashir Ahmad Khan, Liyaqat Ahmad Khan, Mohammad Shafiq Padder, Maria Bashir and all my relatives, friends, who in one or other way helped and inspired me a lot.

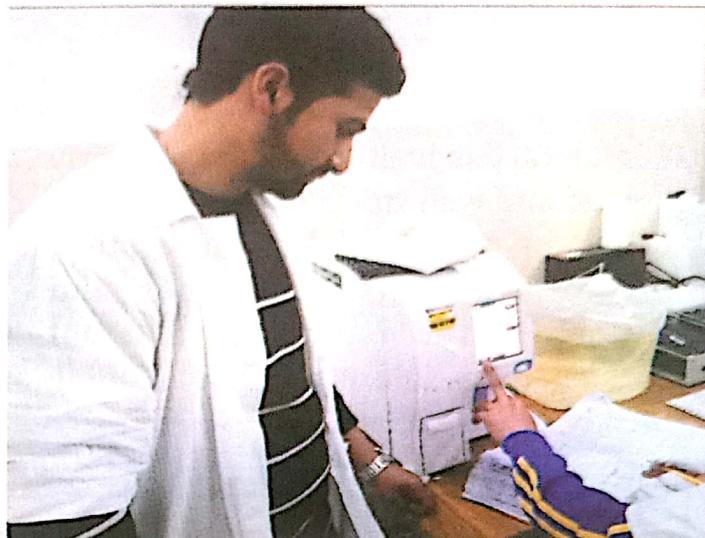
It is dedicated to Mohammad Yaseen Salroo and Mrs. Naseema Jabeen (Father and Mother) of the MET chairman cum Managing Director.

The Maraz Educational Trust (MET) has started All Round Scholarship Scheme for deserving candidates which will be announced every year in due course of time.



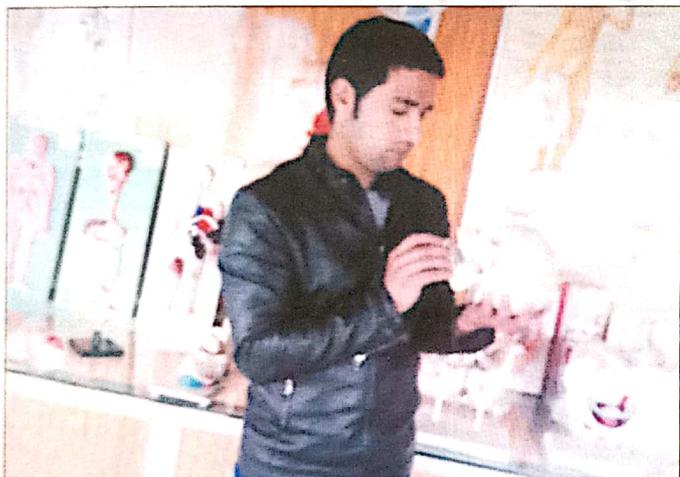
#### IV) Anatomy Lab:-

It consists of Skelton, Models and charts, for demonstrating different biological systems of human body and their functions.



#### V) Nutrition Lab:-

Nutrition Lab is equipped with all kitchen needs, to train the students to prepare / feed healthy and hygienic food to patients.



#### VI) Computer Lab :-

Computer lab having latest generation computers with internet facility to enable the students to be globally updated. In addition to it projector and LCD monitor are also installed & 4G Internet facility is available.





### VII) Library:-

Library is well ventilated properly lighted and well stocked with reference books for reading and demonstration, medical journals, magazines and various survey reports of different organizations. Moreover the reading facility is also enabled.

### VIII) Staff Room:-

Staff room for management, principal, teaching and non-teaching staff is well equipped with required facilities.

### IX) Students Corner:-

It is also available to students to relax in their free time.



### X) Canteen:-

Canteen facility is also made available for the students with all the necessary food items.

### XI) Hostel:-

Hostel facility for the students, who behind let. & trained are eager to be professional for the want off accommodation is also available.





## *Courses Offered, Eligibility And Fee Structure*

### (A) Technical Courses:-

#### (I) Health and Medical Education Courses:-

These courses are run under the name of Maraz Paramedical Training Institute and Sovereign Institute of Paramedical & Health Sciences recognized by J&K State Govt. Vide Govt. Order No. 313-HME of 2011 Dated: 29-06-2011, and affiliated to J&K State Medical Council Govt. Medical College Srinagar & Jammu Managed by Maraz Educational Trust.

S.No.	Course	Duration	Qualification	Age	Fee Sturture		
					1st. Year	2nd. Year	Total
01.	FMPHW (Female Multipurpose Health Worker)	18 Months	10th with Science	16 to 35 Years	35,000	20,000	55,000
02.	MMPHW (Male Multipurpose Health Worker)	18 Months	10 with Science	16 to 35 Years	35,000	20,000	55,000
03.	Lab. Assistant	24 Months	10 + 2 with Science	16 to 35 Years	30,000	30,000	60,000
04.	Medical Assistant	24 Months	10 + 2 with Science	16 to 35 Years	30,000	30,000	60,000
05.	General Nursing	42 Months	10 + 2 with Science	16 to 35 Years	35,000	****	1,20000

*Note:- We also offer BSC Nursing through Indian Nursing Council (INC) whose course fee is One Lakh Per year and Four Years Duration at Jammu only.*

#### (II) Professionals Courses.

These courses are run under the name of Kashmir College of Computer Sciences and Business Administration recognized by Department of Higher Education J&K State Vide Govt. Order No. HE/RECOG-100/K/2011, Dated: 04-04-2012.

S.No.	Course	Duration	Qualification	Fee Structure / Year
01.	BCA	3-Years	10+2 in any Stream	25,000
02.	BBA	3-Years	10+2 in any Stream	25,000





### iii Diploma in Computer Courses:-

These courses are run under the name of Kashmir College of Computer Sciences and Business Administration Accredited by NIELT formally DOEACC under Accreditation No., PSR-1128 & PSR 1132. Dated: 29-06-2012 and 17-09-2013 respectively.

S.No.	Course	Duration	Qualification	Fee Structure / Year
01.	"O" Level	1- Year	10+2 in any Stream	15,000
02.	BCC	3- Months	Above 5th Standard	2,000
03.	CCC	3- Months	Above 5th Standard	2,000

### B.

#### I. Vocational Training Courses (VTP):

These courses are run in the name Maraz Paramedical training institute and recognized in the department of technical education, Govt. of J&K under No.T/VTP/N/86559.

Directorate general of employee & training (DGE&T) ministry of labour under Skill Development, Initiative Scheme.

### *Selected Sector Wise Courses For Training*

S.No.	Course Name	Course Code	Qualification	Duration
1	Bedside Assistant	MED 101	8th Pass	450 hrs.
2	Vaccination Technician	MED 205	10th Pass	450 hrs.
3	Dresser	MED 206	10th Pass	450 hrs.
4	Midwifery Assistant	MED 207	10th Pass	450 hrs.
5	Operation Theatre Technician	MED 208	10th Pass	270 hrs.
6	EMG Technician	MED 316	10th Pass	300 hrs.
7	Dental Ceramic Assistant	MED 118	10th Pass	120 hrs.
8	Dental Ceramic Technician	MED 219	10th Pass	450 hrs.
9	Dental Hygiene Assistant	MED 120	10th Pass	300 hrs.
10	Optician	MED 122	8th Pass	120 hrs.
11	Pharmacy Assistant	MED 124	10th Pass	180 hrs.
12	Dialysis Assistant	MED 131	12th Pass	450 hrs.
13	Health Care Multipurpose Worker	MED 133	10th Pass	
14	Nursing Aides	MED 134	10th Pass	
15	Laboratory Assistant	MED 237	10+2	
16	Operation Theatre (OT) Technician	MED 241	10th Pass	
17	Laboratory Technician	MED 242	10+2	



## MET Chairman Cum Managing Director

# Message



*Asalam-u-Alikum*

*Dear Friends,*

*It gives me immense pleasure in proclaiming that with the grace of Almighty Allah, Maraz Educational Trust has taken lead by introducing professional, Technical and Job Oriented courses.*

*I hope this venture will provide opportunities to the students to explore new horizons in education and training.*

*I convey my thanks and deep sense of gratitude to the members of the management and the faculty for their keen interest in the activities of the Trust.*

*At last, all are always welcome to come to me with constructive suggestions or any other issue for the betterment of the Trust and I will always be available for my staff, students, parents, or any other educationist with warm regards.*

*On behalf of the Trust, I welcome all particularly the students and wish them good luck.*

*Thank you.*

*Chairman cum Managing Director*  
**Dr. Imtiyaz Ahmad Salroo**  
*M.Phil , Ph.D Chemistry*  
*M.Ed., M.Phil Education*





## *Introduction*

Maraz Educational Trust is being managed by highly "Educated"; well qualified and trained educationists with the objective to impart professional and Technical skills to youth.

The management has a dedicated , young, energetic and hardworking team with the motto of serving the society through imparting quality and technical education skills which are career oriented.

The trust is recognized by J&K State Govt. Vide order No. 14323534180/2010 and the different courses run by the Trust are affiliated to their respective authorities. The trust has

## *Trust*

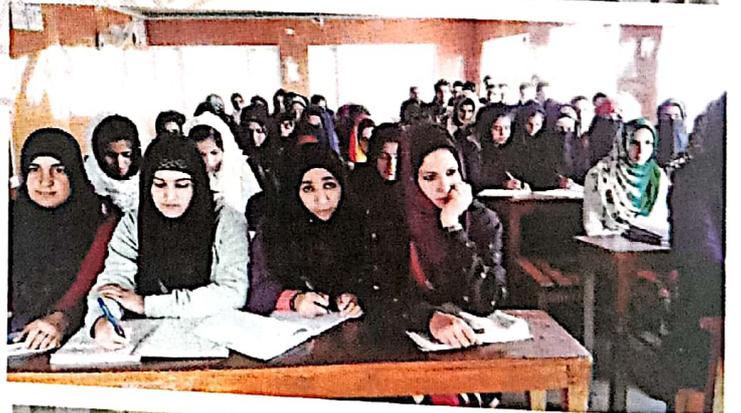
### **I) Class Rooms:-**

Class rooms are well ventilated, having comfortable sitting & seating capacity with provisions of light and fresh air as per requirement.



### **II) General Laboratory:-**

General laboratory is well equipped with latest equipments as microscopes; testing meters like cololimeter; HB meter's; micropette; sterlizer; water bath and all other required instruments.



### **III) Nursing Arts Lab:-**

The nursing arts lab is well furnished with Hospital beds, demonstration dominies; examination table; IV stand, BP apparatus; weighing machines DNC set Ambobage, Midwifery kit and all other necessary equipments to provide thorough technical knowledge.





## **List of Holidays Envisaged by The Institute**

<b>S.No.</b>	<b>HOLIDAYS</b>
1	REPUBLIC DAY
2	SHAB-I-MEIRAJ ﷺ
3	FRIDAY FOLLOWING SHAB-I-MEIRAJ ﷺ
4	JUMAT-UL-VIDA
5	SHAB-I-QADR
6	EID-UL-FITER
7	INDEPENDENCE DAY
8	EID-UL-AZHA
9	EID-UL-AZHA
10	YOM-E-ASHOORA
11	EID-I-MILAD-UN-NABI ﷺ
12	FRIDAY FOLLOWING EID-I-MILAD-UN-NABI ﷺ

*\*In case of any untoward situational circumstances, the Institutes will remain closed.*

*Note: Jammu Division Holidays are as per the calender of J&K*





## Rules And Regulations

- Fee is payable in advance. Fee are non refundable.
- Cheques Bank Draft / PO / against cash receipt. Made payable in favour of **MARAZ EDUCATIONAL TRUST ANANTNAG** are accepted or cash is to be deposited in account no. CD 0664 010100000107 in favour of **MARAZ PARA MEDICAL TRAINING INSTITUTE** at J&K Bank Branch Salia Anantnag, Kashmir whose IFSC code is JAKAOSAALIA and branch code is 0664.
- The discipline of the Institute is to be strictly observed for violation of discipline / rules, the student may be fined or expelled from the Institute. No refund of fee will be allowed in case of expulsion also.
- Students must check their own eligibility while taking admission to a particular class.
- If a student fails to take examination for one reason or other, the Institute will not entertain any claim for the refund of the fee.
- Institute will not be responsible for any delay or postponement of the examination by examining body in any extent.
- The mode of payment of fee (Annual / Monthly) is strictly as per schedules fixed. In case any payment is not paid in time, the name of student may be struck off from the rolls without further notice. If a late fee is applicable the student will have to pay the same.
- Students are not permitted to possess books / magazines which have obscene or Objectionable photographs or material. They are not permitted to possess or use cell phones in the Institute or Hostel premises.
- The student will come in complete uniform prescribed by the Institute.
- Any harsh or insulting language (spoken or written) used in the Institution or when on hospital / field duties may lead to disciplinary action.
- Any dispute arising will be subject to Anantnag Jurisdiction only.
- In all matters the decision of the Managing Committee will be final and binding.
- In case of any damage of Institute property, Hospital property the cost of damage will be borne by the students.
- The Principal/Managing Committee reserves the right to change the Institute time table at any time.
- Regular and punctual attendance is compulsory at class, demonstrations practical clinics, hospitals (day & night). Students not meeting 80% attendance requirements will not be permitted to take examinations. In that event no adjustment or refund of fees will be permitted.
- A student whose progress and conduct is considered unsatisfactory, may be removed from the Institution at any time after giving due notice to the student and his / her parents. The decision of the Management Committee will be final.
- Students will not be allowed to entertain their parents / Guardians / Relations / Friends during school hours.
- Institute will not be liable for any unforeseen occurrences nor will any of responsibility of any student while going to Hospital / Community experience etc.
- In house term examination / tests are compulsory. In case of illness or emergency, student can ask for special permission from Principal/Chief Executive Officer/ Management Committee.
- Leave/Outing applications are to be got approved strictly as per laid down policy / Rules. Any violation will be considered as a strict breach of discipline and may lead to expulsion.

## II. National Skill Development Scheme Courses (NSDC):

These Courses are run under the Ministry of Social Justice and Empowerment New Delhi under NSDC Scheme and PMKVVY

S.No.	Course Name	Course Code	Qualification	Duration
1	General Duty Assistant		10th Pass	300 hrs.
2	Vaccination Technician	MED 205	10th Pass	450 hrs.
3	Diabetic Educator		10th Pass	450 hrs.
4	Midwifery Assistant	MED 207	10th Pass	450 hrs.
5	Nursing Aides	MED 134	10th Pass	270 hrs.
6	Laboratory Technician	MED 242	10+2	300 hrs.

*Note:- Courses mentioned in category B (Ist & IInd) are run free of cost.*

## *Features*

Admission to all the above mentioned courses will be on merit cum marks obtained in the selection process through the selection committee, duly set up by State Medical Faculty for the purpose or through the entrance test as per the rule of the concerned authority.

### **Clinical Training:-**

District Govt. Hospital **Mirza Mohammad Afzal Beigh Memorial Anantnag** is allotted to Maraz Paramedical Training Institute and Govt. Hospital Sarval Bukhshi Nagar Jammu is allotted to sovereign Institute of Paramedical & Health Sciences for clinical / practical campus for students to have better understanding of patient's psyche.

### **Hostel and Mess:-**

Hostel and mess facilities are also available on prior request for both Male and Female students separately on affordable prices.

### **Examination / Award of Degree:-**

The concerned authorities will conduct the examinations of all courses and award Degrees to the successful students.

### **Transport:-**

Transport facility is available for desired students and staff members.

### **Canteen:-**

A good served eating point is also available in the campus providing healthy / hygienic Snacks, Tea, Coffee, Cold Drink by order on reasonable rates.



### **Security:-**

Round the clock security in the campus and Hostel area is available.

### **House keeping / Ministerial Staff:-**

Proper mesual staff is available to keep the premises of the institution/hostel clean and hygienic.

### **Uniform:-**

White Apron indicating medical profession is compulsory for every student.

***MERITOUS STUDENTS ARE ELIGIBLE FOR SCHOLARSHIPS. THROUGH CENTRAL AS WELL AS STATE GOVERNMENT.***

## ***General Rules***

1. Applicant is bound to follow all rules, regulations and laws of the institution.
2. Applicant student should read the conditions carefully.
3. Fee once paid is non refundable / transferable / adjustable under any circumstances.
4. Students are not allowed to leave the course in between without clearing their dues.
5. Student should attend the classes regularly. Absence due to genuine reasons should be intimated to the Principal of the Institution.
6. Students will not be allowed in the Labs, workshops without Aprons.
7. Students will be given an identity card and in case of loss or theft of card, the new card will be issued by paying fine of Rs. 100/- with a valid undertaking.
8. In the institution Ragging of students council / Union of students etc. are strictly prohibited. If anybody is found indulging in such activities legal action will be taken against Him / Her.
9. The student will be liable to disciplinary action or expulsion from the institute if any false documents are submitted or reference made by him / her found incorrect.
10. It is the responsibility of the student and the parents to keep the institute updated about change in address and phone numbers.
11. Mobile phones are not allowed in the campus. Institute will not be responsible for loss of mobile in the campus.
12. Use of alcohol, drug, under any circumstances is not permitted. Campus is a non smoking zone. Even smoking outside the campus is not permitted by the students.
13. Visitors are not allowed to meet the students directly. They are required to contact reception.
14. The institution is not responsible for the safety of the student while traveling to the institute. Or from institute to their respective destinations.



## ***Future Prospects / Proposals***

The MET Plans to extend its sphere of disciplines by introducing courses like:-  
Master of Education (M.Ed.)

## ***Staff And Faculty Members***

Institutions has a team of well qualified , experienced and empowered teaching faculty, who pay personal attention to assist the students to acquire the professional skills easily and comfortably. There is facility of globally recognized techniques of Audio-Visual enabling the students to grab the subject.

There is also provision of extension lectures from the expert persons to enhance extra knowledge of the students.

## ***Administration And Advisory Panel***

**Chief Patron:-**

Mohammad Yaseen Salroo , a well reputed, qualified and eminent personality.

**Chairman cum Managing Director:-**

Dr. Imtiyaz Ahmad Salroo, a highly qualified person, ufficient administrative experience.

**Job Advise:-**

There is great opportunity of jobs in Govt. & Private sector. Institute can provide placement service to desired students in their career prospects.



## Achievements

- ❖ Our 40 students have been selected so far in Govt. Hospitals.
- ❖ We have paved our successful steps in private sector where our 50 candidates were absorbed in last four years.
- ❖ Our Institute has stepped-up with 60 students for scholarship in social welfare department.
- ❖ We have also trained 40 differently asked students in lab. Technician course of three months duration in collaboration with composite regional centre Bemina Bypass through Govt. of India.
- ❖ We have also 90% results got achieved so far the examination conducted by J&K State Para medical council Govt. Medical College Srinagar & Jammu.
- ❖ We will also give scholarship to the family whose income will be 1.00 lac below for which the entrance test will be conducted at 10th, 12th & Graduation level which will be announced in due course of time.
- ❖ We are also going to start the coaching for other competitive examinations so that J&K students will be guided and Inshah-Allah will get selected.
- ❖ We have also by the mercy of Allah started in Rahim-ul-Masakeen donation to MARAZZ Educational Trust for the poor students of our institute and for outsiders so that they may be benefitted and will carry on their future with good success.
- ❖ We have disbursed the money of this year to the needful persons and will carry the mission forward by your cooperation and our sincere efforts.



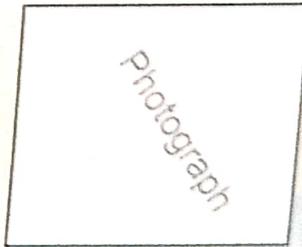
# MARAZ EDUCATIONAL TRUST ANANTNAG

## NH1A PAZALPORA BIJBHARA ANANTNAG

Regd. by Govt. of J&K

S.No. \_\_\_\_\_

### ADMISSION FORM



Choose Option where to apply for Kashmir  Jammu

- \* Regd. No. Allotted by the Institution \_\_\_\_\_
- \* Roll No. Allotted by the Institution \_\_\_\_\_
- \* Course applied for: [Please Tick (✓)]  
 1. MPMHW  \_\_\_\_\_  
 2. FMPHW \_\_\_\_\_  
 3. Gen. Nursing \_\_\_\_\_  
 4. Lab. Assistant. \_\_\_\_\_  
 5. B.Sc. Nursing \_\_\_\_\_  
 6. Medical Assistant. \_\_\_\_\_  
 7. BCA \_\_\_\_\_  
 8. BBA \_\_\_\_\_  
 9. DOEACC "O" LEVEL \_\_\_\_\_  
 10. NSDC Course \_\_\_\_\_  
 11. VPT Course \_\_\_\_\_  
 12. Any Other Course \_\_\_\_\_

**Note: Students can Simultaneously do either Degree or Diploma and any other certificate course.**

\* Father's Name \_\_\_\_\_

\* Name of the Student (in capital letter's) \_\_\_\_\_

\* Occupation of Father / Guardian and His Monthly Income \_\_\_\_\_

\* Gender  Male  Female D.O.B \_\_\_\_\_

\* Local Address \_\_\_\_\_ Religion \_\_\_\_\_

\* Permanent Address \_\_\_\_\_

\* Blood Group \_\_\_\_\_

\* Category Tick (✓) General  SC  ST  OBC  Others

\* State of Domicile \_\_\_\_\_

\* (in case of out side State attach proof)

\* Landline No. \_\_\_\_\_ Mob. No. \_\_\_\_\_

Name of the Examination	Year of Passing	Roll No.	Marks	%	Name of Board/ University	Subjects	School/College from where Passed
Matric (10th)							
Hr. Sec. Part II (12th)							
Graduation							
Any Other							

Marital Status, Tick (✓) Married  Un-Married

Hostel accommodation Required Tick (✓) Yes  No

Transport Facility Required Tick (✓) Yes  No



## Declaration

- I declare that the information given above is true and complete to the best of my knowledge and belief and if any of it is found to be incorrect my admission shall stand cancelled and I shall be liable to such disciplinary action as may be decided by the Institution. The decision of the Institution there on shall be final.

Place \_\_\_\_\_

.....

Date \_\_\_\_\_

Signature of the Student

- Declaration by the Parent / Guardian**

- I undertake the responsibility of paying all dues of my Son / Daughter regularly and I abide myself for his / her dues compliance with all rules and regulations that are in force from time in the Institution.

Place \_\_\_\_\_

.....

Signature of the Parent / Guardian

Enclosure checklist whichever is applicable (Original All) and three sets with self attestation of:-

1. Date of Birth Certificate
2. Marks Sheets of class X, XII and Graduation.
3. Character certificate / Provisional & Discharge Certificates, of the institute last attended.
4. Un-Married Certificate.
5. Migration certificate from the Board / University
6. Reserved Category certificate
7. Twelve Passport size coloured photographs with D.O.B & Name.
8. Permanent residence proof
9. Income certificate by concerned Tehsildar.